

## Teaching Assistant for immediate start

**Contract/Hours:** Temporary for Term 2—17.5 hours

**Salary Type:** Grade 4

**Location of Role:** St Nicholas Primary School

**Contact:** [officesn@stnicholasce.vale-academy.org](mailto:officesn@stnicholasce.vale-academy.org)

**01235 763858**

St Nicholas school are seeking appoint a Teaching Assistant to join our small, friendly team.

Our successful candidate will be a committed and dedicated Teaching Assistant, who is flexible and shares in our ethos of putting the children at the centre of all we do. The position could involve 1:1 support in our new Early Years building, although all our TAs work across other classes from time to time, when the need arises.

The successful applicant will be sensitive to children's varying needs and be able to work under the guidance of the Senior Leadership Team and our teaching team.

**Working hours will be between 8.30am and 12pm, Monday — Friday**

**[Our online application form can be found on our school website.](#)**

**[Closing date— Friday 27th October 2023](#)**

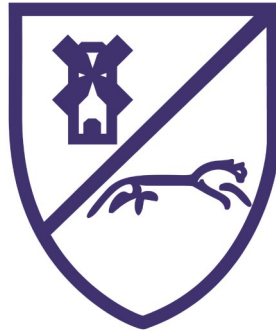
**[Interview date— Week commencing Monday 30th October 2023](#)**

“St Nicholas C of E Primary School and The Vale Academy Trust are committed to safeguarding and promoting the welfare of all children and preventing extremism. We expect all staff and volunteers to share in this commitment. All post holders in regulated activity are subject to appropriate vetting procedures and a satisfactory “Disclosure and Barring Service (DBS) Enhanced Check. Shortlisted candidates will be subject to online searches for publicly available information.

The Vale Academy Trust is an equal opportunities employer and we welcome applications from a range of backgrounds to represent diversity in line with our schools’ community.”



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## Job Description

<b>Job Title</b>	Teaching Assistant – to include 1:1, general classroom support plus individual/group catch up
<b>Grade</b>	4
<b>Reporting to</b>	SENCO/Inclusion lead
<b>Hours per week</b>	13 hours per week
<b>Hours of Work</b>	To be confirmed with the Line Manager

### **Purpose of the Job:**

We are looking to appoint an experienced, enthusiastic and talented Teaching Assistant. You will work with dedicated teachers to meet the learning needs of our wonderful children across Early Years, KS1 or KS2. As well general classroom learning support you will also be expected to deliver specific maths/ English catch up interventions to targeted children, either 1:1 or in small groups, in order to raise attainment in core subject areas following the extended period of school closure.

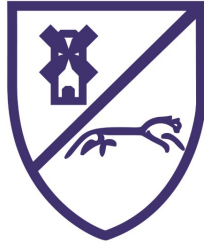
### **Duties:**

The post holder will work with children from Early Years, Key Stage 1 and Key Stage 2 classes, falling under the line management of the SENCo. The role will involve planning and implementing a series of targeted interventions.

This post will also include a lunchtime duty—1/2 hr either support in the lunch hall or during play.



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## Supporting the School

To liaise and consult with teachers and other staff members as needed.

To discharge all duties: early morning, break, lunch as directed.

To contribute to reviews of pupils' progress

To attend relevant staff meetings and in-service training after school or whole school inset days as and when required.

To maintain an up to date awareness of school policies and procedures.

To maintain confidentiality at all times.

To maintain a good working relationship

Take appropriate responsibility for one's own health, safety and welfare and the health and safety of pupils, visitors a work colleagues in accordance with the requirements of legislation and locally adopted policies; including taking responsibility for raising concerns.

To comply with Health and Safety requirements.

To promote St Nics' values

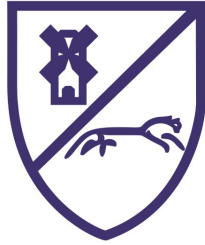
To be prepared to undertake First Aid training if required.

### Selection Criteria:

SPECIFICATION	ESSENTIAL	DESIRABLE
Education	5 A*-Cs at GCSE including English and mathematics equivalent experience / training. Willing to undertake relevant training, to learn new skills and update existing knowledge, skills and understanding	Other training and qualifications appropriate and transferable to this role.
Experience	Positive working relationships with colleagues	Experience of working with children and young people successfully between the ages of 4 and 11 within a school setting. Experience working with children who have specific and individual needs. Experience delivering targeted learning support Experience working with children who display challenging behaviour.



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SPECIFICATION	ESSENTIAL	DESIRABLE
Skills and Aptitudes	Good communication and IT skills. A high level of energy and resilience Ability to work calmly and deliver in challenging circumstances Excellent record of attendance Ability to recognise and respect confidentiality Ability to work under pressure, prioritise tasks and work to deadlines Ability to multi-task	A passion for improving the educational engagement of children.
Personal Qualities	Able to relate to children between the ages of 4 and 11 Use of initiative. Calm, flexible and resourceful. Ability to work as part of a team. Professional approach to work.	



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